



TD GIFT SOLUTIONS, LLC **CLIENT DONATION REQUEST**

Dear Client,

Each year here at TD Gift Solutions we receive a large amount of request for donations through our web sites. We love being able to give to worthwhile events and charities but it is simply not possible to give a donation to every one who sends us a request. To assist us better and allow plenty of time to create donations for the charities we have agreed to give to, the following policy has been adopted:

- 1) We will limit our donations to four per year. Only one donation allowed per organization per year.
- 2) One of our four donations will be for The American Diabetes Association leaving three other donation slots
- 3) We will only make donations for events/charities sponsored by clients who have supported our business in the past.
- 4) Clients wishing to be considered for a donation for the next upcoming year must complete and fax back the application no later than 12/31/08 (see page two of this packet).

******If you are seeking to be considered for an event/charity donation in January 2009 your application would need to be received by us no later than 12/1/2008******

Sincerely,

Tina D. Fermin

Owner



TD GIFT SOLUTIONS, LLC

CLIENT DONATION REQUEST

Organization requesting donation: _____

Address: _____

Line Two: _____

City, State, Zip: _____

Event Theme: _____

Type of donation requested (Ex, gift basket, a custom centerpiece): _____

How will this donation be used: _____

Is this a non-profit organization? Yes / No

If yes, for what purpose is its money used? _____

Is this organization a customer of ***TD Gift Solutions, LLC***? Yes / No

President or head of organization: _____

Contact number(s): _____

Name of person making this request: _____

Contact number: _____ Fax number: _____

In exchange for any donation, we require a print advertisement in your program and a thank you to our company given formally from the stage or podium depending on the event. This request form must be filled out completely and returned no later than one month prior to the date the donation is needed so that we can have enough lead time to create and have your donation ready. Maximum donations: one per year per organization.

Today's date: _____

TD Gift Solutions, LLC

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